

Meeting held at Gingle Pot Farm, Marske

On 2nd August 2018 at 7:00pm

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| Present | Parish Councillors | Mr Nigel Phillips (NP) |
| | | Mr Peter Coates (PC) |
| | | Mr Raymond Ridley (RR) |
| | | Mr Martin Wallis (MW) |
| | | Mr Eric Jarvis (EJ) |
| | Parish Clerk | Joanne Wallis (JW) |

Cllr Phillips opened the meeting

Action

1 **Apologies** – None received

2 Minutes of the meeting held on 3rd May 2018

The minutes were read out for both the Parish Council Meeting and the Annual General Meeting. No amendments were received.

Cllr Coates proposed and Cllr Phillips seconded that the minutes were a true and correct record. Cllr Phillips and the Clerk signed the minutes.

3 Matters Arising

- Signatories on the Parish Council Bank Account have been reviewed and updated to: Mr Nigel Phillips, Mr Eric Jarvis and Mr Peter Coates

The address for bank correspondence has been updated to the current Clerks address. Complete

- Data Protection Policy - Yorkshire Local Councils Associations (YLCA) notified all Parish Councils that there was no longer a requirement to appoint a Data Protection Officer to implement procedures to cover GDPR.

Parish Clerks have all been issued with document templates that can be adapted to cover requirements of individual Parish Councils. Once completed the documents will be available on the Marske and New Forest Parish Council website.

JW

<http://www.marskeandnf-pc.org.uk/>

- Potholes Clapgate Bridge – potholes near the lay-by at the east end of Clapgate Bridge, are not easily visible but are potentially damaging to vehicles. This was reported to Highways and the following reply received:
“The potholes on the road to the East side of Clapgate Bridge are not at intervention levels so I am afraid we cannot make any repairs. Our inspections are carried out in line with the County’s Highway Safety Inspection Manual and Intervention levels for potholes are a depth of 40mm. Our Highway Officer will continue to monitor the area though”.

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| 4 | Spending of Precept Money | |
| | • Repair of the car park wall – has been completed and the 10 ‘Flexible Verge Marker Posts’ fitted. | Complete |
| | • Defib Training – The original training provider has failed to respond to any further communication. An alternative training provider will be contacted. | EJ/JW |
| | • The gardener is regularly strimming the grass verges along the main road through Marske. The Clerk has received positive feedback from residents. They were some concerns from individual residents along School Terrace as it was thought the strimming was spoiling some of the foliage growing along the verge. So currently the gardener is not clearing the verge along School Terrace. | NP |
| | • An order has been placed with Ravensworth Nurseries for a Wild Cherry Gem tree and will be supplied at the end of the year. The tree will be planted with a temporary guard. | JW |
| | • Once agreement has been obtained with the Highways Department on the size and design of the ornate tree guard. Quotes can then be obtained and agreed | JW/PC |
| | • Purchase 250-300 daffodil bulbs to plant around the village verges. Complete the Highways Dept. authorisation form to obtain the required permission prior to planting. | JW |
| | Arrange the planting of the bulbs Oct/Nov | NP |
| | • 2 Grit bins have been purchased for the use along Church Street and within the Church grounds. Wardens and Church Street residents are to be contacted and once the grit bin location is agreed can be filled with grit. | JW/MW |
| | • Purchase a Picnic Table/Bench - The kind offer of a picnic table has been received from Mrs B Harwood Mann. This was gratefully accepted by the Parish Council and arrangements will be made to collect the bench and will be located near the Church Carpark. | NP/MW |
| | • Obtain quotes for a dog waste bin for the grassed area at the end of Skelton Lane. Contact County Council to ensure they would empty the bin. | JW |

The Parish council would appreciate any ideas and feedback so they can assess they are being effective with the precept spending.

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| 5 | <p>Repair to cattle grid at Long Green - Damage to the cattle grid at Long Green has not been repaired; various emails have been exchanged in the last 2 years regarding this repair. Currently the Highways department are searching archives to confirm ownership of the cattle grid. The ongoing discussion between Highways and Barningham Estate has been monitored since the last meeting but no progress has been made.</p> <p>NP suggested that Cllr John Blackie be informed of the ongoing issue.</p> | JW/RR |
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- 6 **Handrail down the steps at Marske Bridge** – Mr G Villiers has notified NYCC of the state of repair to the handrail and uprights that support the handrail. These are rotting and are thought to be unsafe. Mr Villiers has received a response stating ‘The matter will be investigated and the appropriate action taken’. Case number 63153.
Photos were taken and an email sent on behalf of the Parish Council to reinforce Mr G Villiers original request.
At the time of the meeting Mr G Villiers had not received any further response.

Since the meeting Mr Villiers has received notice from NYCC and the work is scheduled to be completed on 17th Aug.

- 7 **Maintenance of the Notice Board** – Notice board is to be removed and repaired. NP

Permission has been given by Mrs V Simpson to place the notice board further along the building to enable easy access. The Parish Council send their thanks to Mrs V Simpson.

- 8 **Green Lane Skelton to Helwith** – No further communication has been received on this on-going issue.

9 **A.O.B**

- 5 gullies along Skelton Lane were cleaned by the Highways Department. An email is to be sent to thank the Department for their prompt response and an additional request to clean a further gully which was missed. JW

- Contact Highways Department to report road verges along Cat Bank and Clapgate require the drains cleaning out and any growth of vegetation and saplings cleared. Also the overhanging branches along by the pylons require cutting back. JW

- The missing ‘Marske’ nameplate on the grassed area near Marske bridge has been purchased by Marske and New Forest Parish Council and replaced by the Highways Department.

It was noted that the nameplate on the opposite side has fallen off this will be collected and refitted. NP

- 8 **The next meeting will be held on Thursday 1st November 2018 7pm at The Lodge, Marske by kind invitation of Mrs B Harwood Mann.**

The Parish Council meeting will be followed by the Annual Village Hall Meeting.

There being no other business the meeting was closed at 8:35pm.

..... Chairman

.....Clerk

Date