

# Minutes of the Annual Marske & New Forest Parish Council Meeting held at Gingle Pot Farm, Marske

On 3<sup>rd</sup> May 2018 at 7:00pm

Present	Parish Councillors	Mr Nigel Phillips (NP) Mr Peter Coates (PC) Mr Raymond Ridley (RR) Mr Martin Wallis (MW)
	Parish Clerk	Joanne Wallis (JW)

Visitor Councillor Mr Ian Scott

Cllr Phillips opened the meeting and welcomed Cllr Ian Scott

	Action
1	<b>Apologies</b> – Mr Eric Jarvis (EJ)
2	<b>Minutes of the meeting held on 1<sup>st</sup> Feb 2018</b> The minutes were read out. No amendments were received. Cllr Coates proposed and Cllr Phillips seconded that the minutes were a true and correct record. Cllr Phillips and the Clerk signed the minutes.
3	<b>Matters Arising</b> <ul style="list-style-type: none"><li>Highways department have been contacted regarding the planting of a Wild Cherry Gem on the grass near Marske Bridge with a tree guard. Permission has been received to purchase and plant the chosen tree but the tree guard was thought to be too large and may block driver's vision. The tree will be purchased and planted with a temporary tree guard until a suitable ornate guard can be agreed. JW</li><li>Check sheet created for the recording of maintenance on the defibrillator. Reviewed by EJ and is in the Defib cabinet for use. Complete</li><li>Permission has been given by Mr &amp; Mrs G Villiers to cutback overhanging vegetation from their property onto the footpath near Marske Bridge. This has been completed by NP &amp; PC. A letter was received from Mrs Jennifer Wallis expressing her 'Thanks' and she thought it was a 'Great Improvement'. Complete</li></ul>

4 **Spending of Precept Money**

- Repair of the car park wall - Mr Proudlock has started the wall and will be contacted to confirm when the work will be completed. MW
- The 10 'Flexile Verge Marker Posts' to aide/prevent further damage have been purchased. Fitting of the markers will be arranged once the wall is completed. JW
- Defib Training – A training supplier has been contacted and suggested dates were supplied. No further correspondence has been received from the trainer. Follow up to confirm dates and training requirements. JW
- Gardeners to submit quotes for the strimming of the grass verges within the village boundary during the summer months. JW
- Purchase daffodil bulbs to plant around the village verges. Sept/Oct. Complete the Highways Dept authorisation form to obtain the required permission prior to planting. JW
- Church Wardens were contacted regarding the purchase and supply of grit bins for the church yard and along Church Street. Initial response received was that 1 grit bin at the top of the church steps and 1 along Church Street would be greatly appreciated. Quotes for 2 x 200lt grit bins to be obtained and Church Wardens and Church Street residents to be contacted to agree prior to purchase. JW
- Obtain quotes for bench/picnic tables for grassed area near the Church carpark. JW

***The Parish council would appreciate any ideas and feedback so they can assess they are being effective with the precept spending.***

5 **Repair to cattle grid at Long Green** - Damage to the cattle grid at Long Green has not been repaired; various emails have been exchanged in the last 2 years regarding this repair. Currently the Highways department are searching archives to confirm ownership of the cattle grid. The ongoing discussion between Highways and Barningham Estate will be monitored and progress reported at the next meeting JW

6 **Handrail down the steps at Marske Bridge** – Mr G Villiers has notified NYCC of the state of repair to the handrail and uprights that support the handrail. These are rotting and are thought to be unsafe. Mr Villiers has received a response stating 'The matter will be investigated and the appropriate action taken'. Case number 63153. At the time of the meeting Mr G Villiers had not received any further response. The clerk read a letter from Mrs Jennifer Wallis confirming the handrail needed 'Urgent Attention'. NP requested that photos should be taken of the steps and handrail and be sent to NYCC. JW

7 **Maintenance of the Notice Board** – Notice board is to be removed and repaired. NP  
As the notice board is currently above the ‘milk stand’ this makes it awkward to actually place items inside. Investigate if the Notice Board (following repair) could be placed further along the building wall to enable easier access. JW

8 **Green Lane Skelton to Helwith** – The Parish Council received confirmation in December that the Green Lane Temporary Closure had been extended for a further 18 months. The Clerk received an email from Mr Oliver Leatham in March stating the Restrictions Notices had been removed and the Green Lane was once again open.  
The Highways have taken legal advice and are unable to extend a Temporary Closure. Cllr Blackie is overseeing this matter and pushing for the closure notice to be reinstated.  
If any residents have evidence of damage to farm land/walls or of vehicles been driven in a dangerous manner and would like to forward photos or offending vehicle registration numbers to the Clerk this information can be forwarded to the relevant parties.

9 **Damage to the Pedestrian Gate at the Rake** – The Highways Dept were notified of the damage which included photographs. A response was received and the Pedestrian Gate has been fixed within a month. A letter was sent on behalf of the Parish Council thanking the Highways Dept. for their prompt response to the notification. Complete

A.O.B

- The Clerk requested a review of the Signatories on the Bank Account. Relevant forms to be completed to add Cllr Peter Coates as a signatory. JW
- A Data Protection Officer to be appointed for the Parish Council. It was thought that EJ would be the ideal person with his ability for attention to detail but this would be confirmed. NP
- Presept Spending – Obtain quotes for a dog waste bin for the grassed area at the end of Skelton Lane. Contact County Council to ensure they would empty the bin. JW
- Potholes at Clapgate Bridge – potholes near the lay-by at the east end of Clapgate Bridge, are not easily visible but are potentially damaging to vehicles. Report to Highways JW

8 The next meeting will be held on **Thursday 2<sup>nd</sup> August 2018 7pm at Gingle Pot Farm, Marske.**

There being no other business the meeting was closed at 8:40pm.

..... Chairman ..... Clerk

Date .....