

Minutes of the Marske & New Forest Parish Council  
Meeting held at Gingle Pot Farm, Marske  
on 18<sup>th</sup> Dec 2017 at 7:30pm

Present	Parish Councillors	Mr Nigel Phillips (NP)
		Mr Eric Jarvis (EJ)
		Mr Martin Wallis (MW)
	Parish Clerk	Peter Coates (PC)
		Joanne Wallis (JW)

Cllr Phillips opened the meeting.

## Action

- 1 Apologies – None received

- 2
- Clerk vacancy – Mrs Joanne Wallis has agreed to accept the role as Parish Council Clerk for Marske & New Forest this was proposed by NP and seconded by EJ. JW will commence as clerk with immediate effect.
  - A wage was discussed for the role to be paid from the Precept money. This was declined with thanks and will be reviewed at the end of first year.

- 3
- Parish Councillor Vacancy – Mr Peter Coates has agreed to join the Parish Council. Cllr Phillips proposed and Cllr Wallis seconded that Mr Peter Coates be co-opted on to the Parish Council. Paperwork to be completed

PC/JW

- 4
- Purchase of Laptop & Printer/Scanner for use in the Clerk role – It was agreed that a suitable laptop be sourced in the New Year. Printer/scanner not currently required.

JW

- 5
- Quotation for repair to car park wall – MW obtained a written quote from Mr J Proudlock for approx. 4 days work to dig out and rebuild wall using the existing stone using sand & cement mortar at a cost of £750. This quote was deemed acceptable. Cheque No. 17 completed for payment. MW to contact Mr Proudlock to commence at his convenience.

MW

- The offer of additional walling stone as required was made by NP
- Highways Dept. to be contacted to supply 8-12 'flexible verge marker posts' to aide/prevent further damage to the wall

JW

- 6 AOB – Suggestions received for the use of Precept Money
- Defib refresher training. Obtain dates for training EJ
  - Purchase and plant a tree to replace the horse chestnut that recently came down on the green near the bridge. Price a Flowering Cherry & ornate metal frame to protect the tree. JW
  - Obtain a minimum of two quotes for a gardener to strim & tidy grass verges within the village boundary, approx. 3-4 times a year. JW
  - Purchase and plant daffodil bulbs around the grass verges within the village.
  - Cut back vegetation between the bridge and carpark. Ask Mr & Mrs G Villiers for permission. JW

***The Parish council would appreciate any ideas and feedback so they can assess they are being effective with the precept spending.***

AOB

- Complete Standing Order for the Parish Council website. Complete a draft list for NP to review. PC/NP
- Contact Highways Dept. to check proposed cutting of grass verges & planting of the tree with tree guard is allowed. JW
- Check sheet to be created to record maintenance checks on the defibrillator & placed in cabinet. JW

There being no other business the meeting was closed at 9pm.

..... Chairman

.....Clerk

Date .....