

MARSKE AND NEW FOREST PARISH COUNCIL

Clerk to the Council – MRS Charlotte Smith
Telephone: 07557997285 Email: clerk@marskeandnf-pc.org.uk

Minutes of the ordinary Council Meeting held in St Edmunds Church on Thursday 2nd November 2023 at 7pm

Present: Cllr Meredith (Chairman) Cllr Ridley Cllr Villiers
Cllr L Wallis Cllr M Wallis Clerk: MRS C Smith
1 Member of the public PCSO Don Watson

1. **Public representations**- none.
2. **Apologies**- Cllr Peacock.
3. **Declaration of interest**- none.
4. **Minutes of the meetings held on** on the 9th & 22nd August 2023 approved and signed as a true record.

5. **Reports**

- a) Dales Police Report (appendix).
- b) North Yorkshire Council update (Cllr Peacock)- none.
- c) Courses and Events attended by Councillors and Clerk- none.
- d) Updates on correspondence from the Clerk-none.

6. **Communication**- The Council *resolved* to send relevant updates to Marske residents via the e-mailing list.

Action: Clerk to send out police report and an update to remind residents to check the PC website for up to date minutes and information.

7. **YDNP Conservation Area review**- Yorkshire Dales National Park (YDNP) has confirmed that they have resources to proceed with an appraisal to review the Marske conservation area. YDNP will proceed to contact North Yorkshire Council and relevant specialists for quotations.
8. **HR**- The Council approved and signed the NJC Contract for the permanent position of Clerk & Responsible Finance Officer. Contracted 2 hours per week SCP 15.
9. **Review of Policies**- The Council *resolved* to adopt the NALC Financial Regulations 2023.

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10. Defibrillator Training- The Clerk updated the Council that Yorkshire Ambulance Service (YAS) can deliver a free CPAD familiarisation session. The session explains what happens when you call 999, how the call is triaged and how a defibrillator is accessed if required. They also fetch a training defibrillator and manikin and show how the defibrillator works, how to check if a person is or isn't breathing and how to do CPR.
The Council **resolved** to book the next available training session (anticipated to be around March 2024).

Action: Clerk to book training session and suitable venue to hold the training.

11. Waymarker- The Council discussed the broken waymarker sign and reported that the broken finger has gone missing. If any resident knows the whereabouts of the missing finger post please contact the Parish Council Clerk. If possible the Council would like to refurbish the original sign, as this is a historic part of the village.

Action: Clerk to put out a request to try to locate the missing part of the sign and ask if there is anyone that would be able to help to restore the waymarker.

12. Insurance- The Council approved the insurance renewal quote received from Zurich.

13. Finance

- a) **Budget-** The Council discussed the draft budget for 2024-25 and **resolved** to set the precept demand at the next meeting.
- b) **Precept 2024-25-** The Council **resolved** to hold a dedicated meeting on 12th December to set the precept demand.
- c) **Appointment of an Internal Auditor for 2023-24-** The Council discussed the internal audit and will make inquiries with local suitably qualified people about the audit.
- d) **Bank Reconciliation Statement dated 21st September 23-** Approved.
- e) **Current net position-** Bank Balance £2989.88 as at latest statement dated 21st September 2023.
- f) **Online banking-** The Council **resolved** to approve the setting up of online banking.

Action: Clerk to discuss with Barclays setting up online banking.

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g) **Standing Order**- The Council discussed payment of the Home working allowance of £26.00 per month by standing order and ***resolved*** to check bank charges for standing orders before a decision can be made.

h) **Payments for authorisation**- The Council approved the following payments:

- Zurich Insurance £224
- Expenses- First Class Stamps £10
- Salary payment & home working allowance for November, December & January- to be paid on the 28th of each month.

14. Date of the next meeting- Precept meeting 12th December, Ordinary Parish Council meeting Thursday 8th February.

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Appendix

Monthly Police Report – September 8th – October 7th

We do not report crimes whereby victims could be identified, for example Domestic Violence or Harassment although they are included in the totals below.

Crimes of note; Overnight 19th Sep Theft of GPS system and Tablet screen from a tractor in the Garriston area. 10th Sep report received of Theft of Quad bike and 3 x Air Source Heaters from Middleham area.

2 – Road Traffic Collision (Serious)

13 – RTC (Minor)

2 – Fraud (On Line)

12 – Concern for Safety

2 – Wildlife (Raptors) possibly persecution

20 – Violence

16 – Suspicious Circumstances (sus vehicles or persons)

9 – Road related offences (manner of driving/vehicles without tax or insurance)

2 – Theft

2 - Criminal Damage

2 – Lost/Found property

1 – Burglary

3 – Anti Social Behaviour (nuisance)

1 – ASB (personal)

1 – Missing Person

In total 142 calls were received reporting either the above or making General enquiries. The Team continue attending Parish/Town council meeting and local Community groups, duties permitting.

You can sign up to North Yorkshire Community messaging by visiting the NYP site, or if you wish contact me, Donald.watson@northyorkshire.police.uk, providing your First Name, Last Name, House Number/Name.

Postcode, Mobile number and email address and I will sign you up.

Stop Scams UK. Call 159 if you think someone is trying to trick you into handing over money or personal details – stop, hang up and 159 to speak directly to your Bank. It works in the same way as 101 for the Police or 111 for the NHS.

If you ARE REPORTING AN INCIDENT PLEASE REPORT VIA THE Force Control Room on 101 or 999 for Emergency.

PCSO 5232 Don Watson, PC 355 Heather Campbell, PCSO Sharon Diamond, PCSO Tracie Taylor – Page.