

Minutes of the Marske & New Forest Parish Council

Annual General Meeting

Held via Video Conference 6th May 2021 at 7:00pm

Present	Parish Councillors	Mr Nigel Phillips (NP) Mr Peter Coates (PC) Mr Martin Wallis (MW) Mr Eric Jarvis (EJ)
	Graham & Steph Villiers Naomi Meredith	Cllr Richard Good Joanne Wallis

Ref: AGM 06.05.21

		Action
1	Apologies for absence – Mr Raymond Ridley (RR) due to internet problems Cllr Yvonne Peacock Pam Braithwaite Lynne Wallis	
2	Minutes of the previous AGM held on the 9 th May 2019 had been circulated via email and were checked to be correct. No amendments were received. Cllr Coates proposed and Cllr Phillips seconded that the minutes were a true and correct record. Cllr Phillips signed the minutes	
3	Statement and explanation of Parish Council accounts dated 01/04/20 to 31/03/21. Chair thanked Joanne Wallis for the preparation of the accounts and to Pam Braithwaite for agreeing to audit the accounts following the sad death of Mr Ian Scott.	

Please click on link to access Accounts on the Marske & New Forest website
http://www.marskeandnf-pc.org.uk/_UserFiles/Files/Finance/2020-21/Income%20and%20Expenditure%20010420%20-%20310321.pdf

The following points were noted:

- 12.02.21 In-correct invoice amount paid, credit requested for overpayment of £5.62.
- Incorrect number recorded onto Cheque book stub. Chair to amend and initial correction

Total Income	£650.00
Total Expenditure	£748.00

Bank Balance - 01/04/20	£1921.53
Bank Balance - 31/03/21	£1823.53

- Presept has been set for £682.50 for 2021/22

Accounts audited and approved by Mrs Pam Braithwaite

The accounts summary had been circulated to the councillors prior to the meeting. Cllr Coates proposed the accounts and Cllr Wallis seconded.

An Annual Governance and Accountability Return is to be submitted on line for the Accounts 01/04/20 – 31/03/21. Final accounts to be published on the Parish Council website

4 Election of Parish Councillors:

Chairman –	Nigel Phillips (proposed by PC and seconded by EJ)
Vice Chairman -	Eric Jarvis (proposed by PC and seconded by MW)
Clerk -	Clerk role currently vacant

4 Elect an Auditor:

Auditor -	Mrs Pam Braithwaite (proposed by NP and seconded by PC)
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5 Chairman Report – NP

Councillor Nigel Phillips offered his thanks to:

- Parish Councillors for their continued support, time and effort, through a particularly difficult time due to Covid 19 restrictions which resulted in holding remote meetings.
- The support given from Local Highways in response to recent queries and requests.

Challenges during the year:

- The additional stress and workload involved with the Planning Applications on Marske Hall & Stable Block.
- The resignation of the Clerk leaving a gap in admin

The Planning Application on Marske Hall created a learning curve for all involved and highlighted the importance of taking the correct legal advice and training to ensure the Parish Council undertook their duties in a fair and correct manner. As emotions were running high within the community it was important that the Parish Council remained within their remit and stood firm and only responded within the Material Considerations when commenting on any Planning Application.

The role of Marske and New Forest Parish Council - their continued communication with Richmond District Council is a benefit to the village and parish. This enables points to be raised and a response received which as an individual resident may not get the same result. i.e. parking issues on Marske Bride or repair of potholes.

The effective use of Precept Funds to employ a gardener, this will be continued this summer.

After midnight on the 6th May 2021 no remote meetings will be allowed for Parish Council meetings. YLCA have asked for support to oppose this decision as they feel there are big advantages to zoom meetings particularly in rural locations and in Marske & New Forest where there is no community space to hold meetings.

6 Written Resolution Received by the Clerk - None received

7 Public Representations - None received

8 Next Meeting – Thursday 5th May 2022 Venue to be arranged

There being no other business the Annual General Meeting was closed at 7:33pm

Chairman

Clerk

Date

Appendix 1

Detail Report of Accounts 01.04.20 - 31.03.21 Marske & New Forest Parish Council

Date	Income		Expenditure		Chq Number	Amount	Balance
	Description	Amount	Description				
01.04.21	Balance b/f						£ 1,921.53
	RDC						
30.04.21	Presept	£ 650.00					£ 2,571.53
19.05.20			Cash Withdrawal Inv 001 & 002		100042	£140.00	£ 2,431.53
14.07.20			YLCA Membership		100043	£54.00	£ 2,377.53
10.08.20			Vision ICT Inv 11535		100044	£54.00	£ 2,323.53
18.09.20			Cash Withdrawal Gardener		100045	£110.00	£ 2,213.53
30.10.21			YLCA Webinar Inv 252 & 394		100046	£37.50	£ 2,176.03
			*YLCA Webinar Inv 845 (£5.62 overpayment)		100047	£22.50	£ 2,153.53
12.02.21			Hillcrest Crafts		100049	£180.00	£ 1,973.53
08.03.21			Vision ICT Inv 12457		100048	£150.00	£ 1,823.53
23.03.21							£ 1,823.53
							£
							1,823.53
Total Income	£ 650.00		Total Expenditure			£748.00	

* 12.02.21 Original invoice amount £22.50, we received a discount of £5.62, but £22.50 paid in error, Credit requested.

Marske & New Forest Parish Council Account Summary 01.04.21 - 31.03.21

	31 March 2020		31 March 2021	
Barclays Bank	£ 1,921.53		£ 1,823.53	
Cash	-		-	
	£ 1,921.53		£ 1,823.53	
Total Income	£ 650.00		£ 650.00	
Total Expenses	£ 587.38		£ 748.00	
	£ 62.62		-£ 98.00	

Signature

Date

Accounts Prepared By

Accounts Examined By

